

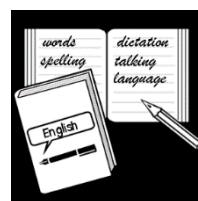
ENGAGEMENT

Between school and parents



Thank you for joining us at school!

Begrijp je het Nederlands voldoende?
Dan kan je een Franse of Engelse versie



downloaden op de website van de school.

Vous ne comprenez pas suffisamment le néerlandais? Téléchargez la traduction française ou anglaise en allant sur le site internet.

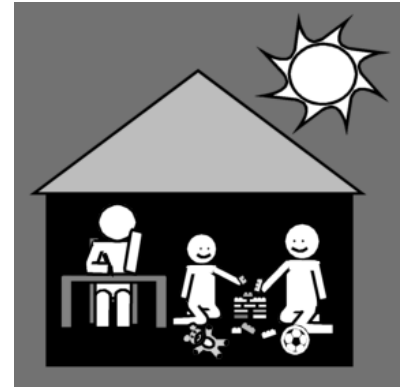
Do you not sufficiently master Dutch? You can download a French or English translation from our school website



Hartencollege•BON

Onderwijslaan 8
9400 Ninove
054 31 06 65

email : info.bon@hartencollege.be
www.hartencollege.be



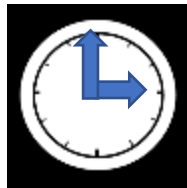
GLAD YOU'RE ON TIME!

Monday - Tuesday - Thursday – Friday

8.25 u tot 15.00 u



TOT



Wednesday

8.25 u tot 12.00 u



TOT



Dear parent,

You have chosen a school that is committed to good cooperation with parents! Every child deserves quality education and we can best provide it together. As a parent and educator, you play an important role in your child's school career. You can do a lot of things to follow up, motivate and support your child from home. In addition, you are an important source of information for us. After all, as a parent you know your child best!

Partners who work together have expectations of each other, but often these are not expressed and misunderstandings arise. Sometimes this is also the case for a school and parents. We want to avoid this. With this agreement we want to tell you what we as a school are committed to on a daily basis. You will also read what we expect from you as a parent and what you can do as a parent to support your child's school career from home in the best possible way.

We want to talk about 7 themes: language, parent contact, attendance, individual guidance, homework, safety and school costs. You will notice that there is also room in the document for all your questions, additions and remarks. We are happy to take this into account.

If we both agree, we will sign this document. In this way, we both commit ourselves to good cooperation and to following up on a number of agreements!

As a parent, you sometimes have questions about your child's upbringing or school career. At those moments, the school wants to be there for you. So don't hesitate to ask for help. Together we will find the best solution for you and your child, so that you can continue on your way.

Karel Lobijn
Director

LANGUAGE



- We are committed to optimising the language development of all our children. Guidance within this Dutch-speaking school.
- All children are welcome at our school. We are positive towards all languages present at our school.
- We try to communicate well and clearly with all our parents. In our communication with non-native parents we try to be sufficiently flexible so that contact remains optimal. At the same time, we want our children and their encourage parents as much as possible to use Dutch. In our opinion This is important for several reasons. One is that not all of our teachers speak a different language. They appreciate every effort you make to speak the Dutch language learn language and talk to them in Dutch.
- We encourage non-Dutch-speaking parents to learn Dutch. We give them information about the range of Dutch language lessons and opportunities to learn Dutch. language further practice.
- Parents who do not understand certain information can always contact the management: Master Karel
- We have an extensive care team at our school. They ensure that all children feel good with us at school. Moreover, they indicate extra care children who have difficulty learning and non-Dutch-speaking children.
- We organise a language class at our school for foreign-speaking and language-weak children. children. Parents who have questions about this can always contact Ms. Cindy. or the management.
- We introduce our children to the library and encourage them to read Both in Dutch and in the home language.
- We give information to our non-Dutch-speaking parents about multilingual upbringing.



YOU CAN HELP AS A PARENT!

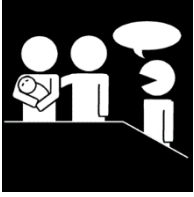
A FEW TIPS



To stimulate your child's language development

- **TALK, TALK, TALK!**
- The best way to improve your child's language is to talk, talk, talk and talk again. Having conversations, singing songs, reading together in a booklet,...all of these promote your child's activities. Do that in a language you feel good in and certainly not in a language you don't know very well! If your child hears and talks your mother tongue a lot, it will help in learning a second language such as Dutch.
- **PRACTICING DUTCH IN YOUR FREE TIME**
- If your child does not speak Dutch at home, try to ensure that he or she can practice Dutch outside school hours. In this way, Dutch becomes more than just a "school language" for your child. In Ninove there are many activities for children and young people in their free time. You can choose from sports, music, dance, a youth movement and much more. In this way, your child will practice Dutch with friends during a fun activity. Ideal! For a brochure with the activities on offer or for more information, please visit the youth service "De Kuip" www.jeugdininove.be 054 31 05 00
- **EVERY DAY TO CLASS !**
- Toddlers who come to class every day or on a regular basis learn a lot of language and language development progresses rapidly. The teacher speaks with them, but they also talk a lot with the other toddlers. You will see that they progress very fast!
- **LEARNING DUTCH YOURSELF**
- Making your own efforts to learn and use Dutch (e.g. against the teacher) will have a positive influence on your child. In this way, you show your child that Dutch is also an important language for you. What you find important, your child finds important too! Moreover, it allows you to better follow what your child experiences and learns at school. More information at the Social House: 054 50 50 or integratie@sociaalhuisninove.be

PARENT TEACHER MEETING



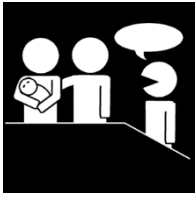
- Before the beginning of each school year, at the end of the holiday season, we organise an information evening for all parents and an introduction to your child's teacher in class.
- For our toddlers and for our primary school children we organise 2 to 3 parent contacts per year. You will receive these dates at the beginning of the school year. This gives you enough time to make the necessary arrangements. Two weeks before the parents' contact, you will receive a reminder invitation with your child.
- We do our best to make the parent contact a good time and to communicate positively enough about your child.
- The school can also invite you for additional conversations about your child. We will inform you of the time in good time so that we can find a suitable solution together.
- The conversation with the teacher will continue in Dutch. If the conversation with the parent(s) is very important or of a delicate nature, the school can allow a mixed conversation or provide an interpreter ourselves. We will inform the parents of this in good time.



YOU CAN HELP AS A PARENT!



A FEW TIPS



- **I COME TO THE PARENTS' CONTACT**

try to be present at the parent contacts. If you have been given an hour, please respect that so that other agreements are not delayed. If

If you are unable to attend, you should notify the school: 054 31 06 65

- **RESPECTING AGREEMENTS ON LANGUAGE**

The conversation with the teacher is in Dutch. If your Dutch

If this is insufficient, bring an interpreter to the parents' contact. It is better that you do not interpret for their own children. Try to look for an adult. If you

If you don't know anyone about this, please contact the bridge figure of integration Ninove.

If the conversation with the parents is very important or of a delicate nature, the provide an interpreter at school or allow you to speak French or English while the teacher responds in Dutch. The school will take you to the height.

- **LOOK EVERY DAY IN THE DIARY OR THE BACK-AND-FORTH NOTEBOOK.**

At our school we use an outward and back letter, the school diary, calendars, etc.

and letters to inform parents. It is important that you, as a parent, every day check your child's diary or the outward statement, that's how you stay

informed If you don't understand something, don't hesitate to contact your teacher.

child to ask questions! There is also communication via Smartschool. More information about smartschool can be found on the website. For questions about this you can contact master Chris.

- **DON'T HESITATE TO COMMUNICATE WITH THE TEACHER!**

If you are worried about your child or have any questions about the approach, you can go to e request an interview with your child's teacher. You can find the contact

details of the teacher at the front of your child's agenda. In addition, you can also

use the back and forth note or the diary to communicate.

You can ask a question, make a comment, or the teacher can use an compliment her on her work!

SUFFICIENT PRESENCE

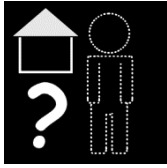


- We encourage parents to bring their toddlers to school every day. We find it is important to introduce new parents to the teacher or master of to familiarise their child and them with our way of working in the classroom.
- We organise at the start of the school year, namely at the end of the great holidays, an introduction to the classroom so that the parents can improve the teacher or the master get to know each other. Parents receive information about what their child learns and can freely ask questions to the teacher or the master.
- Only once a year we also organise an information afternoon for parents of new students. toddlers. We will inform you of this in good time. During that evening you will receive explaining, together with other parents, what happens in kindergarten.
- We follow up all our pupils. When a child is absent for a long time without message from the parents, the school will contact them.



YOU CAN HELP AS A PARENT!

A FEW TIPS



- GOING TO CLASS EVERY DAY

You prefer to bring your child to kindergarten every day or very regularly. This is important for general development. In kindergarten your child will discover himself, the others and the world around him. The list of things you learn in kindergarten is endless: new children, working independently, moving, talking in group, singing and dancing, By learning all these things, your child gains self-confidence !

- RESPECT APPOINTMENTS AROUND ABSENCES

From the age of 5 your child has to go to school. If your child cannot come because of illness, please notify the secretariat: 054 31 06 65. A sick note written by the parents can only be issued four times per school year. From the fifth time, a note from the doctor is required. For legitimate absences (e.g. funerals, weddings or certain religious holidays), contact your child's teacher beforehand. For all other absences, ask permission from the headmaster.

- HAPPY TO BE ON TIME !

It is more pleasant for your child and for the teacher if everyone is present at the start of the day. If, as a parent, you pay attention to punctuality, your child will also learn the right attitude.

Our school hours are :

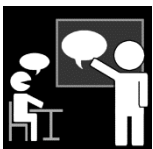
Monday - Tuesday - Thursday – Friday

8.25 u tot 15.00 u

Wednesday

8.25 u tot 12.00 u

INDIVIDUAL SUPPORT



We follow the evolutions of all our pupils and try to guide them as much as possible in their learning. In this way, we are able to discover and signal possible concerns to parents in good time. Our school has an extensive care team for this.

- The individual guidance is done in a serious way (based on facts and observations) and moreover, we handle this information discretely.
- Some children need specific individual supervision at certain times. Other children have a constant need for individual guidance and extra care. If your child needs guidance and extra care, we will discuss this with you. We will make an appointment and let you know who will be present at the meeting. Your child's teacher will always be present. During this meeting, we make arrangements: we discuss the support that the school can offer and what you can do as a parent.
- Ninove's CLB is a partner in this: Kluisweg 13

9400 Ninove
054 33 90 19



YOU CAN HELP AS A PARENT!

A FEW TIPS



FREE UP TIME AND DON'T BE AFRAID OF A CARE MEETING

We expect you to respond to our request for cooperation. The school is convinced that the parents' input is very important and wants to involve them in the decisions concerning their child.

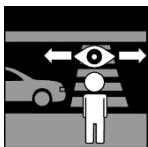
- AN OPEN AND HONEST CONVERSATION

As a parent, you know your child best. The information you have at your disposal is therefore very useful. It is therefore in your child's best interests that you adopt an open and honest attitude during the conversation. As a parent, you can also talk about yourself and what support you can and cannot give. It is important that the agreements we make are realistic and achievable for you.

- DON'T GET STUCK WITH YOUR QUESTIONS!

As a parent, you can sometimes worry about what happens to your child at school: does my child feel good in class? Is my child being bullied? Does my child have fear of failure or stress...? Don't get stuck with these questions and talk about it with your child's teacher. After all, as a parent, you may feel something faster. By talking about it with the school, the best solution can be found.

SAFETY AT THE SCHOOL GATE

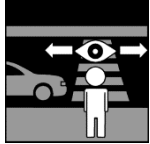


Our school pays a lot of attention to safety at school and safety in the vicinity of the school.

- In the morning there is supervision at the school gate.
- After school, we supervise the children who go home or go to after-school care.

YOU CAN HELP AS A PARENT!

A FEW TIPS



ATTENTION TO THE SAFETY OF ALL CHILDREN

We ask you to join us in ensuring the safety of the school. Not only for your child, but for all our children. This is how you set a good example to your child. Things like double parking, parking your car on the zebra crossing or on the bus lane are not possible! They not only cause nuisance and unsafe situations, but also annoyance to other parents and school staff.

- LEAVE ON TIME

If you take your child to school by car, it is important that you leave on time. The number of parking spaces near the school gate is limited. Therefore, you may have to park a bit further. The use of the drive-in is recommended to make the school environment even safer.

- SAFE ON THE BICYCLE

If your child comes to school by bike, make sure that the bike is and stays in order. It is safer that way! Also make sure they wear a helmet and fluohes.

HOMEWORK



At our school we have a number of appointments about homework. We communicate about this with all our parents during the information moment in the classroom at the start of the school year and via the school diary.

- We provide homework support for children who need extra help. Children from the 4th to the 6th grade are welcome here.

- Homework invites the pupil to work independently. It is a challenge to learn to plan the work well, to monitor their own progress, to impose working discipline on themselves. Self-management and 'learning to learn' are rightly an essential aspect of primary education! We build this up over the years. A skill that our pupils certainly need in secondary education(!) and throughout their lives.

- Homework will often be differentiated according to the possibilities of each child...More and more the teacher is looking for possibilities to give adapted exercises within the classroom for strong and weak pupils. This is not always easy.



YOU CAN HELP AS A PARENT!

A FEW TIPS



TRY TO PROVIDE STRUCTURE, PEACE AND A POSITIVE ATMOSPHERE

Provide a quiet workplace (not too much noise, not too much clutter).

Show interest in homework and in everything your child does and learns at school. Take a look now and then, not as a check-up, but to know what your child is doing. Also take a look at your child's diary every day.

Make sure that homework does not lead to tension at home, but try to stimulate your child in a positive way.

If your child's homework doesn't work out so well, don't hesitate to ask your child's teacher for advice.

Sufficient sleep is not only necessary for a good day at school, but also for doing homework. So make sure your child gets enough sleep!



Average duration

1 + 2 leerjaar
15 -> 30 min.

3 + 4 leerjaar
30 -> 45 min.

5 + 6 leerjaar
45 -> 60 min.

SCHOOL FEES



- THE MAXIMUM INVOICE: WHAT IS THAT?

The maximum invoice for primary schools ensures that all primary schools in Flanders cost the same for all children. This allows all parents to choose a school for their children without having to worry about the school invoice. The

cost price that the school may charge parents is very democratic and guarantees affordable education! The amount is linked to the age of the child and is fixed. For that amount, your child receives a full year's education.

- WHAT FALLS UNDER THE MAXIMUM INVOICE?

All activities organised by the school to make your child's learning enjoyable and interesting: a theatre visit, nature walk in the woods,... There is also a maximum amount for multi-day trips during school hours.

The school also has to provide all the materials needed to follow the lessons in class free of charge. A number of items such as a bookbag or a gym bag you have to buy yourself. You can find the list of all materials on www.ond.vlaanderen.be/schoolkosten/basis/materialen/.

- WHAT ARE THE AMOUNTS?

In nursery education, the maximum invoice is 50 euros.

In primary education you pay a maximum of 95 euros per school year.

The maximum amount that the school may charge for multi-day trips over the entire career in primary school is 480 euros. Multi-day trips that fall completely outside school hours (a trip during holidays, for example) are not covered by this maximum invoice.

- WHAT IS NOT COVERED BY THE MAXIMUM INVOICE?

The school offers a number of services without obligation and parents decide for themselves whether or not to make use of them. The school charges a cost price for these services. Extra costs can be expected for the following:

- turnwear
- Hot food at school
- New Year Letters
- class photo
- Daycare before and after school
-

- AN AFFORDABLE SCHOOL

As a primary school, we are bound by the maximum invoice. This means that the contribution that parents pay to the school is limited and fixed by law. In addition, we make a number of extra efforts to be an affordable school for all children and parents:

- Buying a drink at school is not compulsory with us.
- We encourage the use of the drinking bus and offer free of charge tap water available at school.
- We have a policy at school of celebrating birthdays in the class: children are not allowed to bring individual gifts, a Piece of cake or piece of fruit is fine.

- A FLEXIBLE SCHOOL

- We issue an invoice on a regular basis with the student via the book bag.

-For larger expenses, all parents can participate in a savings plan.
This is the case for the forest classes (4th grade), sea classes (6th grade),

- **AN INFORMATION SCHOOL**

Some parents are entitled to financial assistance. We inform all parents about the possibilities: school allowance, intervention by PCSW in Ninove via the Uitpas, interventions by the health insurance fund (e.g. for multi-day trips or speech therapy).

Info Uitpas: Social house: 054 50 50, welzijn@sociaalhuisninove.be.

- **A CARING SCHOOL**

We never speak to our children about payments or unpaid bills. You will receive all communication about school fees through your child. If we notice that invoices remain unpaid, we invite you to our school to look for a lasting solution.

YOU CAN HELP AS A PARENT!

A FEW TIPS



BE CARING, OPEN AND HONEST

It's nice for us if you make the payments with care

Do you have questions about school fees? Can't pay the invoices? Don't hesitate to contact the headmaster. In an open discussion, we will search together for the most sustainable solution for you and your children.

CHILD'S NAME :

I COMMIT MYSELF!

A handwritten signature in black ink, consisting of a large, stylized 'G' followed by a series of loops and a long horizontal stroke.

DIRECTEUR

OUDER1:

OUDER 2:



Deze brochure werd ontwikkeld met dank aan 't Landuiterke & Onderwijsopbouwwerk Denderleeuw